

**JOINT MEETING
SANBORN REGIONAL SCHOOL BOARD
SANBORN REGIONAL BUDGET COMMITTEE
MEETING MINUTES**

November 7, 2018

To view the video of this meeting, please visit our website at www.sau17.org and click on School Board Videos under the School Board menu

A Joint meeting of the Sanborn Regional School Board and the Sanborn Regional Budget Committee was held on Wednesday, November 7, 2018. Chairperson Peter Broderick and Vice Chairperson Charlton Swasey called their respective meetings to order at 6:00 PM. The following were recorded as present:

SCHOOL BOARD MEMBERS:

Peter Broderick, Chairperson
Dr. Pamela Brown, Vice Chair
Electra Alessio
Jim Baker
Larry Heath
Tammy Mahoney
Corey Masson
Adam O'Rourke-Student Council Representative

EXCUSED:

Annie Collyer (Budget Committee)
James Doggett (Budget Committee)

BUDGET COMMITTEE MEMBERS

Charlton Swasey, Vice Chairperson
Mary Cyr
Cheryl Gannon
Jack Kozec
Sandra Rogers-Osterloh

ADMINISTRATORS:

Thomas Ambrose, Superintendent of Schools
Michele Croteau, Business Administrator

1. CALL TO ORDER-

Chair Broderick and Vice Chair Swasey called their respective meetings to order at 6:00 PM. The meeting began with the Pledge of Allegiance led by students from the Memorial School and the Middle School.

2. ROLL CALL ATTENDANCE –by Vice Chair Swasey and Chair Broderick. Chair Broderick introduced the new Kingston School Board member, Electra Alessio, who is replacing Ms. Taryn Lytle (who resigned on 10-24-18) until the March, 2019 Voting Session.

3. ACTION ON MINUTES – **Chair Broderick asked for a Motion to approve the Public Minutes of 10-24-18. Motion made by Mr. Heath and seconded by Mr. Baker.**

No discussion. **Vote: 6 in Favor, 1 abstention (Alessio)**

Budget Committee Vice Chair, Swasey approved their previous Minutes.

4. COMMUNICATIONS

4.1 Manifests- Payroll Check Register #8 in the amount of \$805,278.17 dated 10-16-18. Payroll Check Registers #9 in the amount of \$837,531.19 dated 10-3-18. Manifests Expenditures #7 in the amount of \$903,108.43 dated 10-12-18. Manifests Expenditures #8 in the amount of \$1,601,389.11 dated 11-6-18. Manifests were signed and approved by Board and Administration.

4.2 Resignations- Superintendent Ambrose announced the resignation (Early Retirement) of Ann Rutherford, Assistant Principal at Bakie School. **Chair Broderick asked for a Motion to accept the resignation, with regret, of Ms. Rutherford, moved by Ms. Mahoney and seconded by Mr. Heath.**
Vote: All in Favor

Superintendent Ambrose announced the resignation of Michael Turmelle, Director of Academics, Professional Learning and Student Affairs, who has accepted another position. Mr. Ambrose added that this was a very difficult decision for Michael as he has devoted 9 years to Sanborn and made tremendous contributions. Mr. Turmelle will stay until the end of December, 2018. **Chair Broderick asked for a Motion to accept, with regret, the resignation of Mr. Turmelle, moved by Mr. Heath and seconded by Ms. Mahoney.**
Vote: All in Favor

Mr. Masson commented on the excellent curriculum work that Mr. Turmelle has accomplished.

4.3 Nominations-None

4.4 Superintendent's Report- Mr. Ambrose reported that Friday (11-9) is a Professional Development day at which time the Elementary staff will be trained on emergency procedures while CPR is offered to the High School and Middle School Staff. Soon, the students will start drills as well. There will be a Video coming that parents will view to understand the emergency training.

Chair Broderick reviewed new subcommittee assignments with Ms. Alessio being added to Public Relations, Personnel and Finance. Mr. Masson assumed the Chair of Personnel.

5. COMMITTEE REPORTS

5.1 Policy- Dr. Brown reported that the group met tonight and finished their review of Section "A". They will bring 5 policies to the next meeting to read. The next meeting is Monday ,11/19 at 3:30. By the 29th, they plan to have 30 policies to review.

5.2 EISA- Next meeting is 11/29 at 4:30 PM

5.3 Facilities-Meeting TBD

5.4 Finance-Next Meeting 11/14 at 4:30 PM

5.5 Public Relations-Next Meeting 11-14 at 5:30

5.6 Personnel-TBD

5.7 SST-Next meeting is 11/19 at 5PM

5.8 Seminary Discussions- Next meeting is 11-13 at 8:30 AM

5.9 Budget Committee- Next meeting is 11-29-18

6. STUDENT COUNCIL REPRESENTATIVE REPORT-Adam O'Rourke reported that freshmen are working on fundraising for their class, sophomores are working on Prom, Juniors had several Halloween fundraisers, and seniors are planning Winter Carnival and the Semi-Formal. On 11/9 and 11/10, the Student Council will attend the annual Waterville Valley conference. Student Council has finished working on Thanksgiving baskets for the Town Hall and is also planning fundraising events.

7. 1st PUBLIC COMMENT- None

8. SUPERINTENDENT'S PROPOSED BUDGET PRESENTATION-

(Moved ahead on agenda as first order of business). [View slide presentation here.](#)

Ms. Croteau explained the lay-out of the budget books and answered questions. The documents will be posted on the website. Mr. Baker, Ms.Cyr, and others, complimented Ms.Croteau on the Budget Books.

Mr. Ambrose asked the Budget Committee members to submit any questions for Ms. Croteau through the Budget Committee Chair, Annie Collyer, by Wednesday, November 14th. On Thursday, November 29th, there will be another Joint Board meeting hosted by the Budget Committee, at which questions will be answered. Simultaneous deliberation then begins on the Proposed Budget by the School Board and the Budget Committee with the hope being that they come to an agreement on a budget number. There is a Public Hearing held by the Budget Committee in January, 2019. Once that happens, the First Voting Session (Deliberative Session) takes place on February 6th, 2019 at which the voters can amend the budget put forth by both parties and approve a Default Budget as well. On March 12th, the Second Voting Session takes place whereby a final budget is voted on.

Vice Chair Swasey asked for a Motion to adjourn the Budget Committee at 7:00 PM, moved by Mr. Kozec and seconded by Ms. Gannon.

Vote: All in favor

Chair Broderick asked for a Motion to enter Non-Public Session at 7:17 PM per RSA 91-A:3 II (c) (d). Mr Heath made the Motion, seconded by Mr. Baker.

A Roll Call vote was held. Vote: All in Favor

Public meeting resumed at 7:25 PM

9. 2nd Public Comment

Dawn Dutton (Kingston)- expressed the very important role that Ms. Rutherford has held at Bakie School in helping students and especially in Special Education, that she has been a phenomenal in every aspect and her's will be very big shoes to fill. She added that many parents wanted to be here tonight but did not know that the presentation would be moved up on the agenda. Lastly, she stressed how critical

the budget funding is for Early Intervention for Special Education, Professional Development and Emergency Funds.

Ms. Croteau explained how various funds work. Chair Broderick shared information about an article involving Default Budgets which he will forward to Board members.

Cheryl Gannon (Kingston)- Welcomed Ms. Alessio to the Board, saying she will bring some history and hopefully will be forward-looking. She wishes her the best of luck.

10. NEW BUSINESS

10.1 Letter from Newton Selectmen's office-Mr. Ambrose read the letter asking the Board to waive the custodian fee for the Veteran's Breakfast on 11/11 at Memorial School. The District has already waived the building usage fee. Chair Broderick expressed that Kingston should not subsidize the weekend fees related to the custodian's costs in Newton. Ms. Alessio asked whether the town of Kingston charges for janitorial services during voting at Swasey Gym. (Chair Broderick thought not but will check). Superintendent Ambrose is not willing to pay for weekend custodial fees above and beyond the normal work week or to set a precedent for that. The group agreed.

11. Other Business

11.1 Next Meeting Agenda
-Budget Questions
-Policies

11.2 Announcements

11.2.1 The next Sanborn Regional School Board Meeting will be a **Joint Board Meeting with the Budget Committee held on Thursday, November 29, 2018 at 7PM** in the Library at Sanborn Regional High School, 17 Danville Road, Kingston. **The School Board will begin their meeting at 6PM to review policies.**

12. NON PUBLIC SESSION - RSA 91-A:3 II (c) (d)-**Chair Broderick asked for a Motion to enter Non-Public Session at 7:17 PM per RSA 91-A:3 II (c) (d). Mr Heath made the Motion, seconded by Ms. Mahoney.**

A Roll Call vote was held. Vote: All in Favor

13. ADJOURNMENT-Meeting adjourned at 7:55 PM

Meeting Minutes respectfully submitted by,

Phyllis Kennedy
Recording Secretary

Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.

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SANBORN REGIONAL SCHOOL BOARD
PUBLIC MEETING MINUTES- CONTINUED

November 7, 2018

Sanborn Regional High School
Kingston, NH

7:18 PM

In attendance: Mr. James Baker, Ms. Alessio, Mr. Peter Broderick, Dr. Pamela Brown, Ms. Tammy Mahoney, Mr. Corey Masson,
Others in attendance: Thomas J. Ambrose, Superintendent, Michele Croteau, Business Administrator.

A Motion was made by Mr. Heath to seal the Non-Public Minutes, seconded by Mr. Masson. Vote: All in Favor

A Motion to adjourn the meeting at 7:45 PM was made by Mr. Heath and seconded by Ms. Masson.

Vote: All in Favor